Date

Name
Address Line 1
Address Line 2

Dear XXXX:

Thank you for your interest in the XXXXX position. It is with regret that I inform you of the cancellation of the recruitment for this position. Please continue to visit our website at https://jobs.gmu.edu for other positions that may be a match for your skills, knowledge and abilities.

We appreciate your interest in George Mason University.

Please accept my apologies for any inconvenience this may have caused you.

Sincerely,

Hiring Manager/Search Committee Chair
Department or Unit Name

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