



APPLICANT REFERENCE CHECK

Applicant Name: _____
Position Applied For: _____

REFERENCE INFORMATION

Reference Provided by: _____ Title: _____
Organization: _____
_ Professional Reference _ Supervisor Current/Previous _ Employer

INDIVIDUAL 'S PREVIOUS WORK HISTORY

Dates Employed: _____ to _____
Reason for leaving: _____
Eligible for re-hire: _ Yes _ No _ N/A
Ending Salary: \$ _____ _ N/A

REFERENCE RELATIONSHIP

How long have you known this individual? _____ Years _____ Months

In what capacity have you known this individual?

Are you familiar with this individuals work? If so, please describe?

RECOMMENDATION

Would you recommend this individual for the position described? _ Yes _ No

Would you hire this individual again? _ Yes _ No

Why or why not?

Completed by: _____ Date _____