

Subject: Instant HR & Payroll: Open Enrollment, Faculty/Staff Book Scholarship, Employee of the Month Nominations, Spring Cleaning

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From: Ashley M Hill (sent by Human Resources & Payroll List <HR-PAYROLL-L@listserv.gmu.edu>)

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Attachments: Picture (Device Independent Bitmap) 1.jpg, Picture (Device Independent Bitmap) 2.jpg, Picture (Device Independent Bitmap) 3.jpg, Picture (Device Independent Bitmap) 4.jpg, Picture (Device Independent Bitmap) 5.jpg, Picture (Device Independent Bitmap) 6.jpg, Picture (Device Independent Bitmap) 7.jpg, Picture (Device Independent Bitmap) 8.jpg, Picture (Device Independent Bitmap) 9.jpg, Picture (Device Independent Bitmap) 10.jpg, Picture (Device Independent Bitmap) 11.jpg

A green banner with a white 'M' logo on the left and the text 'Instant HR & Payroll' in white on the right.

What a fun Instant HR & Payroll we have for you today! Check out the information below for updates about open enrollment, the 2018 faculty/staff book scholarship, employee of the month nominations, and some spring cleaning!

A green banner with a white person icon on the left and the text 'Open Enrollment' in white on the right.

Health and Flex Open enrollment is right around the corner! Keep an eye out for our email, sent during the **end of April**, for details about this year's open enrollment!

A green banner with a white dollar sign icon on the left and the text '2018 Faculty/Staff Book Scholarship' in white on the right.

Mason is offering a competitive \$250 book scholarship for faculty and staff enrolled in a degree or graduate certificate program at Mason. The application deadline is **Friday, June 15**.

For details and the application, please visit the Faculty/Staff Book Scholarship [web page](#).

Questions? Please contact Beth Baroody at 3-2739.

Learn More



Employee of the Month Nominations

EMPLOYEE OF THE MONTH

Who Will You Nominate?

Recognizing Mason superstars is an important job and everyone can participate!

If you work with an incredible Mason Admin/Prof faculty member, classified staff member, or wage employee who goes the extra mile, collaborates successfully, and supports our students and colleagues, nominate them for Mason's Employee of the Month award!

Additional information can be found at

<http://hr.gmu.edu/awards/index.php?t=2&topic=eotm>

Learn More



Spring Cleaning Patriot Web

Can you believe the spring semester is ending soon? To prepare for summer, let's do some spring cleaning on **Patriot Web**! Please encourage your faculty and staff to update your information on Patriot Web such as addresses, phone numbers, and emergency contacts.

Learn More

For a legend of the header icons, [visit the Instant HR & Payroll legend page.](#)

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