

Subject: Instant HR & Payroll: Giveaways at the Happy Heart Walk, 9-Month Faculty Open Enrollment Changes, 9/11 Day of Service, Payroll Appreciation Week, Questions about Hiring and Staffing

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From: Human Resources & Payroll List on behalf of Ashley M Hill

To: HR-PAYROLL-L@listserv.gmu.edu

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Instant HR & Payroll

How are you beating the heat this week?

Read below to find out how you can promote heart health through the Happy Heart Walk, serve your community through the 9/11 day of service, and appreciate your co-workers. Also, if your colleagues are 9-month faculty or have questions about hiring and staffing, be sure to forward this information.

9-Month Faculty Open Enrollment Changes

Nine-month faculty who made changes during the Open Enrollment period in May 2018 may see adjustments to their first fall paycheck on **September 14, 2018**.

Why?

- To ensure there was no interruption to nine-month faculty health benefits from June-August 2018, the Benefits Office double deducted health insurance premiums from March-May 2018.
- However, this process did not account for any Open Enrollment changes (such as new plan selection, addition/removal of family members, or premium rewards) that may have taken effect when the new plan year began on July 1, 2018.
- The Benefits Office is now making adjustments to reflect the coverage that was in effect during July and August, 2018.

For questions, please contact Benefits at benefits@gmu.edu or 703-993-2600.

Happy Heart Walk



Details:

September 26 at 1 p.m.

- **Arlington:** Founders Hall Plaza
- **Fairfax:** Merten Hall
- **Sci-Tech:** Bull Run Lobby

It is time for our annual Happy Heart Walk to celebrate Healthy Campus Week! Join your fellow students, faculty, and staff for a walk across all campuses to promote heart health.

There will be **giveaways and awards!** Awards will be given to the team with the most spirit and to the largest department team, so encourage your colleagues to attend!

Questions? Please contact worklife@gmu.edu.



Questions about Hiring and Staffing

With the new fall semester, hiring and staffing is at its peak! We are always here to help. If you have questions on:

- **Recruiting, recruitment files, or maintenance/closing/cancellations on job postings**, please contact jobs@gmu.edu, Michelle Brennan (3-4686), or Michelle Lim (3-3665).
- **New Mason Talent Temps requests**, please contact jobs@gmu.edu or Sharon Thomas (3-2662).

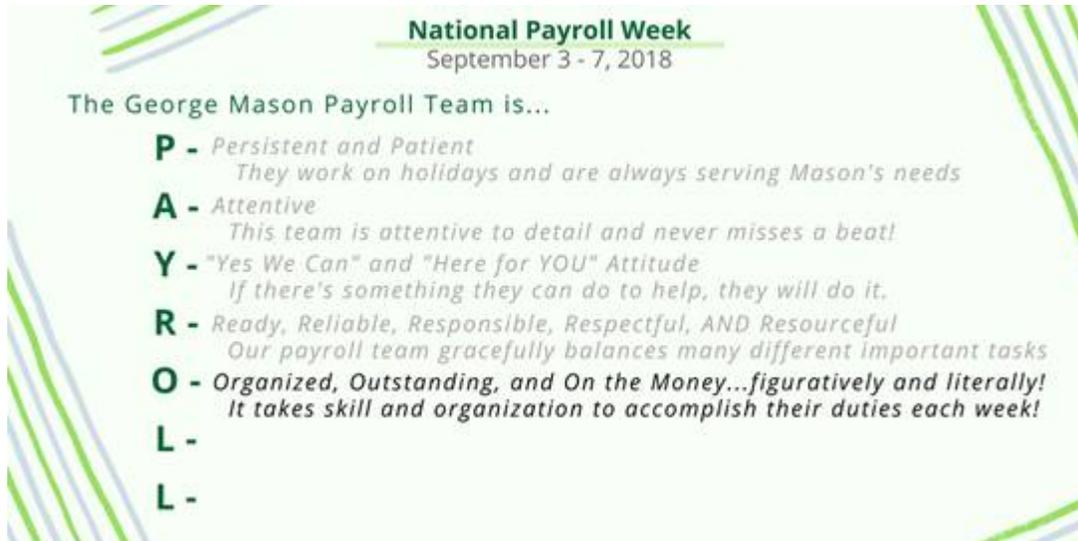


Payroll Appreciation Week

National Payroll Week celebrates all hardworking payroll professionals across the nation!

To show our appreciation for the George Mason payroll team, we created an acrostic from each letter of "payroll" that details their admirable qualities. Each day, we will release a new letter on [Facebook](#), [Twitter](#), and [Instagram](#).

Below is the latest post. Be sure to check back this weekend for the completed word!



9/11 Day of Service

George Mason University welcomes all students, alumni, staff, and faculty to participate in the 9/11 Evening of Reflection and Day of Service.

1. The Evening of Reflection will take place in the Johnson Center Bistro from 5-7 pm on Monday, September 10. The event will allow attendees to reflect on the tragic events on September 11, 2001. To register for the Evening of Reflection, visit <https://911day.gmu.edu/evening-of-reflection/>.
2. The Day of Service will take place all around campus on Tuesday, September 11 from 9 am-4 pm. The service events will provide the opportunity to give back to the local George Mason community. To volunteer for one of the many service projects on and off campus, visit <https://911day.gmu.edu/registration/>.

General information about the 9/11 Evening of Reflection and Day of Service can be found at 911day.gmu.edu.

Up to two hours of volunteer service can be considered work time with your supervisor's permission. If you would like to volunteer more than two hours, eligible faculty and staff may use school assistance and volunteer hours.

[Learn More](#)

For a legend of the header icons, [visit the Instant HR & Payroll legend page.](#)

Ashley Hill

Communications Specialist

Human Resources & Payroll | George Mason University

Alan and Sally Merten Hall, Office 4157

(703) 993-5807