

Subject: Instant HR & Payroll: HR Liaisons Meeting, Flu Shot Clinic, Dealing with Difficult People Seminar, Margaret C. Howell Award, Mason Educators and Employees of Color Social Event, Project Management at Mason, Building ADVANCE Pathways

Date: Wednesday, October 3, 2018 at 3:51:13 PM Eastern Daylight Time

From: Human Resources & Payroll List on behalf of Ashley M Hill

To: HR-PAYROLL-L@listserv.gmu.edu

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Instant HR & Payroll

Mason has plenty of opportunities to get engaged! This Instant HR & Payroll highlights several ways to support your and your colleagues' physical, psychological, social, and career/purpose well-being. Specifically, mark your calendars for the upcoming flu shot clinics!

For HR Liaisons, stay connected with your fellow liaisons and HR & Payroll by attending the next upcoming HR Liaison meeting.



HR Liaisons Meeting

Details: Monday, October 22, 2 – 4 pm, Fairfax, Merten Hall 1201

HR Liaisons are important gatekeepers and provide key support to faculty and staff! Please join us for the fall HR Liaisons meeting to prepare for the year, ask any questions, and learn how to make the most of your important role.

The meeting will be video-conferenced to:

- Arlington - Founders Hall B119
- Sci-Tech - Colgan Hall 221

To register, please visit <http://hr.gmu.edu/learning>.

If you would like the meeting to be videoconferenced to Loudoun or Front Royal or if you have questions, please e-mail hrlearn@gmu.edu.

Learn More

Flu Shot Clinic



Prepare for
flu season!

The Winter Wellness Flu Shot Clinics will be held at Mason on the following dates:

- Sci-Tech - Colgan Hall 110E, October 16, 2018, 11 am to 1 pm
- Arlington - Founders Hall 313, October 18, 2018, 2:30 pm to 4:30 pm
- Fairfax - Dewberry Hall, October 30, 2018, 10 am to 3 pm

Faculty and Staff:

- FREE with COVA (all clinics) and Kaiser (Fairfax only) insurance card
- Employees not insured through one of Mason's health insurance plans may bring their insurance card to inquire about coverage.

OR

- Pay \$30 at the Fairfax event

Students:

- \$25 shots offered only at Fairfax event with a Mason ID (FREE with UnitedHealthcare StudentResources Insurance Plan)

Visit bit.ly/shs-flushot for information about additional flu shot options.

For questions, please email worklife@gmu.edu.

Learn More



Dealing with Difficult People

Details: October 16, Fairfax, Merten Hall 1202, 12 – 1 p.m.

As part of the Anthem Employee Assistance Program (EAP), Human Resources & Payroll is offering a Well-being Series focusing on mental health topics.

October's topic is **Dealing with Difficult People**. This seminar will address how to effectively deal with difficult people in different scenarios.

All employees are welcome to attend. **To register**, visit:

<http://hr.gmu.edu/learning/register.php?id=2802&type=836>

[Learn More](#)



Margaret C. Howell Award

From our friends at Compliance, Diversity, and Ethics, the Margaret C. Howell Award recognizes individuals whose efforts continue the work and demonstrate the character of its namesake, the late Margaret C. Howell, who retired from George Mason University in 2002. The award recipient will receive \$1,000.

Nominate someone today using the [nomination form!](#) The deadline for nominations is October 5, 2018. For award criteria, please visit [the reward and recognition site.](#)

If you have questions, please contact Kyle A. Warfield at kwarfiel@gmu.edu.

[Learn More](#)



Mason Educators and Employees of Color

Mason Educators and Employees of Color (MEEC), would like to welcome employees back to a brand new year full of excitement, possibilities, and promise! Affiliation with MEEC is open to **all** faculty, staff, and employees of the Mason community who support the central mission: focus on community building, recruitment, retention, and engagement of multicultural professionals of color at Mason.

MEEC invites employees to **join a social hour** to meet MEEC members and supporters in a relaxed environment:

Date: Thursday, October 4, 2018

Time: 5 – 7 pm

Place: Oh George! Tables and Taphouse 10659 Braddock Rd. (across from Mason's Roanoke River Rd. entrance)

To RSVP for this event, please click the link below:

<https://www.eventbrite.com/e/welcome-back-social-hour-tickets-50742406905>

For questions, more information, or to have names added to the MEEC mailing list, please contact meec@gmu.edu.

[Learn More](#)



Project Management at Mason

From our friends at Executive and Professional Education, improve your organizational performance as an eventual, incoming, or established manager by participating in the Essentials of Project Management course this fall.

Available discounts include:

- 50% off programs for full-time Mason employees
- 10% off for spouses and children of full-time employees

Visit [their website](#) to learn about their Project Management Program course offerings. *Please call 703-993-2109 to receive the discount code.*

[Learn More](#)



Building ADVANCE Pathways

Details: October 9, 10 – 11 am, Merten Hall 5201

Hosted by Academic Innovation and New Ventures, meet with Janette Muir to learn how you can best position your program. Janette will lead a discussion that addresses academic policy, curriculum issues, and how to prepare to connect with the NOVA team. Join the discussion and identify the steps to get your faculty ADVANCE ready.

Please register [on their website](#).

[Learn More](#)

For a legend of the header icons, [visit the Instant HR & Payroll legend page](#).

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