Subject: Addendum to Instant HR/Payroll: HR Liaison Meeting, Dr. Cabrera’s Blog Post, Life Safety Fair, Faculty-Staff Enrichment Day Registration Underway, Interest Meeting for Take Your Kid to Mason Day, Financial IQ 2.0, and Updated Smoking Policy

Date: Friday, October 16, 2015 at 4:23:51 PM Eastern Daylight Time

From: Janet P Walker (sent by HR/Payroll Department Contacts <DEPARTMENT-CONTACTS-L@listserv.gmu.edu>)

To: DEPARTMENT-CONTACTS-L@listserv.gmu.edu

Life Safety Fair Date
With many thanks to our HR liaisons for catching this, the date of the Life Safety Fair was inadvertently left out of the Instant HR/Payroll below. It will be held next Thursday, October 22.

From: Janet P Walker
Sent: Friday, October 16, 2015 3:44 PM
To: 'DEPARTMENT-CONTACTS-L@listserv.gmu.edu'
Subject: Instant HR/Payroll: HR Liaison Meeting, Dr. Cabrera’s Blog Post, Life Safety Fair, Faculty-Staff Enrichment Day Registration Underway, Interest Meeting for Take Your Kid to Mason Day, Financial IQ 2.0, and Updated Smoking Policy

Reminder: HR Liaison Meeting
The fall HR liaison meeting will be held on Friday, October 23 from 1:00-3:00pm in:

Arlington: Founders Hall, B119
Fairfax: Merten Hall, 1201
Science & Technology: Bull Run Hall, 254
Loudoun: Silent Hill, 101

Please register at http://hr.gmu.edu/learning (click on the “course calendar” tab). If you are interested in participating from Front Royal, please contact Bridget Peabody at bpeabody@gmu.edu.

Dr. Cabrera’s Blog
We are delighted that Dr. Cabrera and Linda Harber teamed up to address National Work & Family Month in his blog post on October 9. Mason has a number of resources to help faculty and staff integrate their work life with their personal one. We hope you’ll check them out! If you have any questions or suggestions, please don’t hesitate to reach out to us at worklife@gmu.edu.

Annual Life Safety Fair
Our colleagues in Housing & Residence Life, University Life, Environmental Health & Safety, and University Police in collaboration with the City of Fairfax Fire Department are joining together to bring the Mason community the annual Life Safety Fair.
“The event will take place from 2:00PM to 6:00PM on Alan and Sally Merten Hall lawn. This year’s Life Safety Fair will offer free food, an impaired obstacle course and bumper cars, fire extinguisher training, tornado making kits, exciting giveaways (including free USB drives to the first 150 attendees), and so much more. You especially do not want to miss the annual mock residence hall room burn at 5:45 PM, where attendees will visualize how a fire can turn from a small flicker into a raging inferno in a matter of seconds.

Also, assuming there are no other calls for service, Fairfax County Police Helicopter (Fairfax 1) will be landing on the Merten Hall lawn at approximately 1:45pm and departing around 6:00pm.”

Sounds like a fun learning opportunity! Hope to see you there.

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**STRENGTHS** Reminder: Faculty-Staff Enrichment Day: Dive Into Your Strengths on November 10

Do you get the chance to do what you do best every day? At this year’s Faculty-Staff Enrichment Day, Dive Into Your Strengths. The keynote speakers include Men’s Basketball Head Coach David Paulsen, and leadership and mindfulness expert Laurie Cameron. Breakout sessions will provide strategies for using your strengths in teams, in conflict, to improve your health, and more. Registration is open at [http://hr.gmu.edu/learning/fsed](http://hr.gmu.edu/learning/fsed). This day-long event begins at 8:30 with check-in and continental breakfast. Sessions begin at 9:15 and end at 4:30. To take the StrengthsFinder assessment for free, visit [http://wbu.gmu.edu/strengths-academy](http://wbu.gmu.edu/strengths-academy). You must have taken the StrengthsFinder in order to attend.

**Interest Meeting: Help Plan “Take Your Kid To Mason Day”**

The Working Moms Support Group & Working Dads Group invite you to bring your creativity and enthusiasm to the planning table to help us create a very special type of “Take Your Kid to Work Day” at Mason this spring. We are looking for Mason moms, dads, grandparents, faculty, staff and student volunteers to help plan this fun event. Does your department or office have something unique to offer? What do you wish your children could have the opportunity to experience on campus? Let us know! Tuesday, October 27th at 12:30pm (Fairfax: Merten Hall, 3001; Arlington: Founders Hall, 720; Science & Tech: Occoquan 221).

**TIAA-CREF’s Financial IQ Challenge 2.0**

We are pleased to team up with TIAA-CREF to bring you the newest What’s Your Financial IQ Challenge at [https://wyfiq.org/q/GMU/Quiz2](https://wyfiq.org/q/GMU/Quiz2). Through October 31, take this educational challenge to have fun and learn important information about financial planning. Every time you play, you are entered for a chance to win a $25 Amex gift card. The more you play, the better your chances of winning – so sign on every day! (All responses are confidential.)

**Smoking on Campus**
A gentle reminder that, as a state agency, Mason abides by Commonwealth policy on smoking. Please do not smoke within 25’ of any building, including parking structures. Additionally, please dispose of cigarette butts properly by putting them in a receptacle designed for this purpose. Please do not litter.

Additionally, Mason’s smoking policy has been updated as of earlier this month to address vaping (the use of e-cigarettes) and has been renamed the “Campus Smoking/Vaping Policy”. “The use of e-cigarettes (e-cigs) also known as vaping will follow the same guidelines as the use of all tobacco products.” The updated policy is available at http://universitypolicy.gmu.edu/policies/campus-smoking-vaping/.