

**Subject:** Instant HR/Payroll: Semi-Monthly Pay Day is July 3 and JLARC Survey Underway

**Date:** Friday, June 30, 2017 at 1:39:43 PM Eastern Daylight Time

**From:** Janet P Walker (sent by HR/Payroll Department Contacts <DEPARTMENT-CONTACTS-L@listserv.gmu.edu>)

**To:** DEPARTMENT-CONTACTS-L@listserv.gmu.edu

*Below is an email that went out to your semi-monthly faculty and staff today regarding the semi-monthly pay day.*

**Semi-Monthly Pay Day is Monday, July 3**

A reminder that the semi-monthly faculty and staff payday for the pay period June 10-June 24 is Monday, July 3. It is a state requirement for this payroll to be paid on the first workday in July which, this year, falls on Monday, July 3. We encourage you to check any auto-payments you may have to reflect the July 3 pay date.

As background, the pay schedules are posted at <http://hr.gmu.edu/time/schedule/>. The Commonwealth's pay and holiday calendar is available at <http://www.dhrm.virginia.gov/docs/default-source/default-document-library/payandholidaycalendar2017.pdf?sfvrsn=0>.

**Joint Legislative Audit and Review Commission Survey**

Please alert your faculty and staff that they may have been randomly selected as a state employee to complete a survey as part of a study that the Joint Legislative Audit and Review Commission (JLARC) is undertaking on state employee compensation. If selected, we encourage people to complete the survey. Please contact Workforce Planning at [workplan@gmu.edu](mailto:workplan@gmu.edu) if you have any questions.



*Have a safe holiday weekend.*