

Subject: Instant HR/Payroll: Faculty-Staff Enrichment Day Registration, Performance Evaluation Seminars, TIAA Financial IQ, Flu Shot Gremlin, a Student Wage Reminder, and More!
Date: Friday, September 30, 2016 at 3:34:51 PM Eastern Daylight Time
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2016 Faculty-Staff Enrichment Day

*Building a
Culture of
Appreciation*

Faculty-Staff Enrichment Day Registration Opens Monday!

Registration for Faculty-Staff Enrichment Day opens Monday, October 3 at <http://hr.gmu.edu/learning/>. This year's event, which will take place on Wednesday, October 26, will focus on the theme "Building a Culture of Appreciation" and will include speakers Dr. Beth Cabrera and Dr. Michael "Doc Nix" Nickens, as well as breakout sessions and networking. The first 100 to register will be entered into a raffle to win a prize! Keep an eye on the website for more details as they are released.

Reminder: Performance Evaluations That Get Results

As the performance evaluation season is underway, HR & Payroll is offering sessions in October to provide a refresher of the process. For session dates and to register, please visit <http://hr.gmu.edu/learning/hr.php>.

Starting Monday: The TIAA Financial IQ

Test your financial know-how and you could win a \$25 Amex Gift Card! We've teamed up with TIAA to bring you the What's Your Financial IQ? Challenge.

From October 03, 2016 to November 02, 2016, take this educational challenge to have fun and learn important information about financial planning. Each day, five new questions are added to the challenge. Every time you play, you are automatically entered for a chance to win a \$25 Amex Gift Card. The more you play, the better your chances of winning—so sign on every day! (All responses are confidential.)

Ready to test your financial savvy and learn something new each time you play? Beginning Monday, check out the [Challenge!](#)

Gremlin in the Flu Shot Appointment Website

SUPERVALU Pharmacies is experiencing a glitch in their registration system that affects folks with COVA Care, COVA HealthAware and COVA HDHP that have registered for a flu shot clinic in past years. If you are having difficulties (i.e. the site is asking you for a password that you don't have), please email svupharmacyclinicalp@supervalu.com with the following information:

- Requested Flu Shot Date
- Preferred Flu Shot Appointment Time
- Name
- Phone number
- Email

A representative from Supervalu will get back to you promptly to arrange an appointment.

We apologize for any inconvenience and look forward to seeing you at an upcoming [flu shot clinic](#).

Please note: To ensure accurate appointment calendars, SUPERVALU will be taking appointments up to 48 hours in advance of the clinic. After that, faculty and staff can walk-in to any of the on-site clinics for a flu shot. Walk-ins will be assisted on a space available basis (i.e. there may be a short wait before the shot can be administered).

Student Wage Hour Reminder

Please remind your faculty and staff that the student employment program is designed to provide financial support while students are attending Mason. A student wage employees' primary relationship with Mason is the pursuit of an academic degree and part-time employment is incidental to the individual's presence. Student employees are students first and foremost and, in recognition of this, should be limited to a total of half-time employment each month (up to 20 hours per Sunday- Saturday work week). During semester breaks, students may work up to 29 hours per week. Students who withdraw are eligible for non-student employment. Upon graduation, student employees must be transferred to the wage employee category, unless they are enrolled in a second undergraduate degree or graduate degree program.

October is National Work and Family Month!

National Work and Family Month is about supporting healthy work/life strategies. It's a great time to encourage your faculty and staff to explore the variety of family resources available at Mason to help create a healthier and more flexible work and family life. Please visit the Life/Work Connections page at <http://hr.gmu.edu/worklife> for a resource list.

Hey Arlington and SciTech: We Miss You!

A gentle reminder that financial well-being seminars are videoconferenced to Arlington and Science and Technology. Coming up in October at noon:

October 4: Building a Better Budget with Sara Lieu of Apple Federal Credit Union

October 27: Fabulous Finds for Less with Bobbie Merritt of HR & Payroll

For more details and to register, please visit <http://hr.gmu.edu/learning/hr.php>.

From Our Friends at Mason Dining: Faculty/Staff Appreciation Lunch

Mason Dining is holding a Faculty/Staff Appreciation Day on Monday, October 3 at The Globe. Enjoy a reduced rate of \$7.50 (down from \$10) at The Globe between 11am and 2:30pm.