

**Subject:** Instant HR/Payroll: Sharing Instant HR/Payrolls, WeightWatchers Event, Nominations for OAA, World Gratitude Day, Healthy Campus Week and Much More!

**Date:** Tuesday, September 5, 2017 at 10:04:25 AM Eastern Daylight Time

**From:** Janet P Walker (sent by Human Resources & Payroll List <HR-PAYROLL-L@listserv.gmu.edu>)

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### **Please Share Instant HR/Payrolls**

A gentle reminder to share relevant pieces of these Instant HR/Payrolls with your faculty and staff. We are grateful for your help in getting the word out on important HR & Payroll issues and Mason opportunities. Thank you!

### **WeightWatchers Inspire Event – Friday, September 8**

Join us on Friday, September 8 from 11:30 am – 12:15 pm in Merten Hall, 3300 for the WeightWatchers Inspire Event. Stop by and get inspiration from the success of a WeightWatchers meeting leader and your peers at the at-work meetings. Members who purchase their membership during the event will receive a free starter kit! Additionally, WeightWatchers at Work takes place every Friday at 11:30 and eligible faculty and staff receive special pricing and a 50% reimbursement opportunity on valuable and convenient weight-loss solutions. For more information, including sign up details, please contact [hrlern@gmu.edu](mailto:hrlern@gmu.edu) or visit <http://hr.gmu.edu/learning/weightwatchers.php>.

### **Call for Nominations: Outstanding Achievement Awards**

Nominate a colleague for [the 2017 Outstanding Achievement Awards](#). The nomination deadline is September 29, 2017 and there are [guidelines](#) to help you prepare a nomination. Join us for the 20<sup>th</sup> anniversary of this awards ceremony on November 2, 10:30 a.m. – Noon in Dewberry Hall.

Questions? Please call Beth Baroody at 3-2739.

### **World Gratitude Day: September 21**

Join Beth Baroody, Reward and Recognition Coordinator, on [World Gratitude Day](#), September 21 from noon-2pm in Merten Hall, Room 1201. Beth will help you enhance your gratitude practices towards your Mason colleagues with some resources and information. Make a point to express gratitude to one of your colleagues with a heart-felt [thank you](#) on World Gratitude Day or [any day](#).

### **Healthy Campus Week**

Mason is participating in the Partnership for America's [Healthier Campus Initiative](#). As part of this initiative, universities across the nation are celebrating Healthy Campus Week from 9/25-10/1. Here at Mason, departments across the university have teamed up to share some healthy choices including brain health, mindfulness practices, healthy cooking, the Happy Heart Walk, Mason garden tour and more. For details, please visit <http://wellnessbymason.gmu.edu>.

### **Reminder for Your 9-Month Faculty**

Just a quick reminder to 9-month faculty who made changes to their health insurance during open enrollment; There will be a reconciliation adjustment on your September 16<sup>th</sup> paycheck to account for any open enrollment selection changes that took effect July 1. If you have any questions, please contact the Benefits Team at [benefits@gmu.edu](mailto:benefits@gmu.edu) or 3-2600.



### **Reminder: Need some extra hands?**

Talent Acquisition is happy to provide [Mason Talent Temps](#), an alternative to recruiting wage or seasonal employees through eWork and available at a reduced cost compared to external temp agencies. Talent Acquisition manages a vetted and on boarded (yes, that means no EPAFs) pool of ready employees with skill sets ranging from reception and administrative support to financial and technology professionals. Mason Temps can provide temporary help for a few days, or up to 40 hours per week for up to 9 months.

Have questions? Please take a look at our [Q&A](#).

To request a Mason Talent Temp, please complete the [electronic form](#).

### **Reminder: Telework!VA Survey Underway**

HR & Payroll is collaborating once again with Telework!VA to conduct a brief, voluntary, and confidential follow-up survey of faculty and staff. The survey will ask about current travel to work and will ask several questions about teleworking. The online survey will take about 8-10 minutes to complete and will be available through Friday, September 8<sup>th</sup>.

To access the survey, please click the link below, or cut and paste the link into your browser.

<https://www.surveymonkey.com/r/GMU2017PostSurvey>.

If you have any questions, please contact the Life/Work Connections Team at [worklife@gmu.edu](mailto:worklife@gmu.edu) or 703-993-2600.

### **Rotary International: Inaugural Mason Meeting**

Join the Mason community for the inaugural lunch meeting of the new Rotary International Membership Center at Mason. Hear how Mason and Rotary can work together to address challenges in our local and larger world communities. The luncheon will be held on Wednesday, September 20 from noon-1:30 and will be catered by Panera at a cost of \$10 per person. For speaker information, location, and to register, please visit <https://www.regonline.com/builder/site/?eventid=2032534>

### **eWork/PeopleAdmin Tip of the Week**

Do you have a candidate who declined your offer? Remember to transition candidates to "Offer Declined" and tell us why in the hiring proposal. Need Help? Email Talent Acquisition at [jobs@gmu.edu](mailto:jobs@gmu.edu) to reserve a spot at an upcoming eWork/PeopleAdmin training/working session.