

Research Staff Full-Time or Part-Time Positions

Research Projects Administrator:

The research projects administrator is for administrative staff involved in and funded by sponsored projects. The work and duties may vary, but are focused on administrative rather than technical responsibilities. They may support preparing reports, documents, manuals proposals, or other technical documents and deliverables for review by project leaders.

- Bachelor's degree in a relevant field is the minimum qualification for appointment as a research projects administrator. The Dean must approve exception requests for individuals without a bachelor's degree who have significant related experience before an offer is extended.

Research Technical Staff:

The research technical staff is the entry for research staff members involved in and funded by sponsored projects that may deliver services to clients or involve program responsibilities other than traditional research. The work and duties may vary from that appropriate for a relatively new professional to broader or more significant responsibilities expected of more experienced research staff personnel. Research technical staff work under supervision and carry out project responsibilities, such as technical assistance or consultation, which require professional preparation and application of accepted principles and practices of the field. They may be involved in preparing reports, documents, or manuals for review by project leaders. They may develop and deliver training, or coordinate activities involving a number of project members. They may provide input into the preparation of proposals or supervise project personnel, but typically they have limited responsibility and authority in these areas. Research technical staff are not eligible to be principal investigators; however, requests for principal investigator status may be submitted to the Office of the Vice President for Research.

- Master's degree in a relevant field is the minimum qualification for appointment as research technical staff. The Dean must approve exception requests for individuals with a bachelor's degree and significant related experience before an offer is extended.

Research Manager:

A research manager generally has responsibility to manage a specific set of tasks associated with one or more research project and supervises the staff who perform those tasks. The position is funded by the research projects. The research manager works under the supervision of a principal investigator and is not eligible to be a principal investigator.

- Master's degree in a relevant field is the minimum qualification for appointment as a research manager. The Dean must approve exception requests for individuals with a bachelor's degree and significant related experience before an offer is extended.

Research Scientist or Research Engineer:

A research scientist or research engineer is the entry level for research staff members involved in and funded by sponsored projects. Research scientists and engineers generally conduct research under supervision using standard and non-standard procedures appropriate to the field. They may provide input into the preparation of proposals or supervise staff or student personnel, but typically they have limited responsibility and authority in these areas. Research scientists and engineers are not eligible to be principal investigators; however, requests for principal investigator status may be submitted to the Office of the Vice President for Research.

- Master's degree in a relevant field is the minimum qualification for appointment as a research scientist or engineer. The Dean must approve requests for exceptions for individuals with a bachelor's degree and significant related experience before an offer is extended.

Senior Research Scientist or Senior Research Engineer:

Senior research scientists and senior research engineers fulfill a senior role in the university's sponsored research program. They carry out independent research under limited supervision. By virtue of their expertise and experience, senior research scientists and engineers make significant contributions to the conceptualization and conduct of the research. They may be involved in the preparation of proposals, reports, and publications, presentation of research results, and development of patents. Senior research scientists and engineers may serve as principal investigators.

- Doctorate or terminal degree in the field and significant experience are expected as a senior research scientist or engineer. The Provost must approve requests for exceptions for individuals with a master's degree and significant related experience before an offer is extended.

Professor of the Practice:

A Professor of the Practice is for faculty who have a highly distinguished career primarily in industry or government, but do not have an earned doctorate and therefore do not fit the traditional career path and criteria to be a Term Research Instructional Professor. Such faculty will typically have held executive positions in industry or government with regional, national, or even international recognition for their accomplishments and leadership. Their experiences are highly relevant to the conduct of research projects, and they may be principal investigators. In addition or alternatively, their expertise provides students with an understanding of the practical applications of their field of study not usually provided by traditional academics.

- Master's degree in a relevant field is the minimum educational qualification for appointment as a Professor of the Practice. The Dean must approve requests for exceptions for individuals with a bachelor's degree before an offer is extended.